



Position: Literary Intern

The Vanguard literary intern program is open. The content of the program includes:

- Coverage: Review client materials / read, write, and discuss analyses of assigned scripts. Review novels, graphic novels, articles, and other published works for source material.
- Deal tracking: Research major deals in the Canadian industry, including option agreements, development deals, production deals, corporate moves (changes in ownership, investment, leadership, etc.), etc. Interns will help maintain knowledge database and will participate in our ongoing production opportunity meetings to discuss what they have found.
- Market analysis: Interns will be assigned a set of broadcasters and/or distribution companies to analyze as buyers of filmed content. They will produce a memo and discuss their findings.
- Miscellaneous: support database maintenance, social media efforts, office maintenance, and general cheer.

About the Company

Vanguard is one of Canada's top agencies representing showrunners, writers, creator-performers, directors, cinematographers, producers, editors and other creative categories in the Film and TV industry. Vanguard has a strong reputation for talent management, quality, and integrity.

Applicant

You have a well-developed and demonstrable interest in the Film & TV business. That involves an appreciation for television programming, the writing that goes into it, and the elements of bringing filmed content to the screen, and the commercial aspects of developing, making, and financing/selling scripted content.

Further requirements include:

- Excellent communications skills (written and verbal)
- High degree of discretion
- Strong working knowledge of the Microsoft suite: Excel, Word
- Basic knowledge of digital marketing and social media
- Office experience is considered an asset, but not required.
- Great attitude

We are running the program to identify promising assistants for full time jobs.